



CCJA Fall 2020 COVID-19 Safety Procedures

The health and well-being of our students and instructors and their families is of the utmost importance to us, and we therefore will follow these procedures for all of our in person programming.

- 1) We will follow the most recent state guidelines as they are announced.
- 2) In person classes will only be held in locations where we can limit the number of people in one room to 10 or less, and where there is ample space, ventilation, and facilities to follow all other guidelines.
- 3) Rhythm section players will be spaced a minimum of 6 feet apart, and will be asked to wear masks during class. Horn players and vocalists will be placed a minimum of 8 feet apart, and will be asked to wear masks when they are not playing or singing. In some cases, wind instrument players will be asked to play with a mask with a slit, and vocalists will sing with a mask.
- 4) Horn players will be provided with bell covers and must use them on their instruments.
- 5) Brass players will have specific protocol for emptying spit valves.
- 6) Participants will be questioned about potential symptoms, as well as have their temperatures checked upon arrival. Anyone with a temperature of more than 100.4 degrees or symptoms will be asked to go home.
- 7) Hand sanitizer and hand washing facilities are available, and all participants are asked to wash their hands or use hand sanitizer when they arrive, and to wash their hands after using the restroom.
- 8) Participants are asked to adequately cover coughs and sneezes, especially if they're playing and not wearing a mask.
- 9) We ask that no materials are shared between people.
- 10) Spaces will be cleaned between each group.
- 11) These policies will be reviewed with all staff and all participants.

While it's impossible to make our in-person programs 100% risk-free, we feel that these policies will minimize that risk as much as possible and keep our community safe and well.